



**Board of Directors Meeting
June 22, 2023**



AGENDA
REGULAR MEETING
SAN JACINTO RIVER AUTHORITY BOARD OF DIRECTORS
THURSDAY, JUNE 22, 2023 - 8:00 A.M.
GENERAL AND ADMINISTRATION BUILDING - BOARDROOM
1577 DAM SITE ROAD, CONROE, TEXAS 77304

- 1. CALL TO ORDER**
- 2. PLEDGES OF ALLEGIANCE**
- 3. PUBLIC COMMENTS** (3 minutes per speaker)
- 4. DIVISION UPDATES** - Receive updates from Operational Divisions and General & Administration Division related to ongoing projects, staff reports, or items on the consent agenda.
 - a. G & A:** Jace Houston, General Manager
 - b. G & A:** Heather Ramsey, Director of Communications and Public Affairs
 - c. G & A:** Tom Michel, Director of Finance and Administration
 - d. G & A:** Pam Steiger, Chief Financial Officer
 - e. G & A:** Connie Curtis, Director of Technical and Operational Services
 - f. Utility Enterprise:** Chris Meeks, Utility Enterprise Manager
 - g. Lake Conroe:** Bret Raley, Lake Conroe Division Manager
 - h. Highlands:** Richard Tramm, Highlands Division Manager
 - i. Flood Management:** Matt Barrett, Flood Management Division Manager
- 5. CONSENT AGENDA** - This agenda consists of ministerial or "housekeeping" items required by law, such as routine bids, contracts, purchases, resolutions, and orders; items previously approved by Board action, such as adoption of items that are part of an approved budget or capital improvement projects, interlocal agreements, or action which is required by law or delegated to the General Manager; and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director.

G&A

- a. Approval of Minutes** - Regular and Special Meetings of May 25, 2023.
- b. Unaudited Financials**

Consider approval of the unaudited financials for the month of May, 2023.
- c. Quarterly Investment Report**

Consider approval of the Quarterly Investment Report for the Quarter Ended May 31, 2023.
- d. Master Professional Services Agreement - Surveying Services (Gorrdona & Associates, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.

e. Master Professional Services Agreement - Surveying Services (Gratia Geomatics, LLC)

Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.

f. Master Professional Services Agreement - Surveying Services (Pape-Dawson Consulting Engineers, LLC)

Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.

g. Master Professional Services Agreement - Surveying Services (Costello, Inc.)

Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.

h. Master Professional Services Agreement - Surveying Services (Landtech, Inc.)

Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.

WOODLANDS

i. Construction Contract - Wastewater Treatment Facility No. 2 Headworks Rehabilitation

Consider authorizing the General Manager to execute a construction contract for Wastewater Treatment Facility No. 2 Headworks Rehabilitation for the Woodlands Division.

j. Work Order No. 3 - Wastewater Treatment Facility No. 2 Headworks Rehabilitation

Consider authorizing the General Manager to execute Work Order No. 3 for construction phase services and limited inspection services during construction for Wastewater Treatment Facility No. 2 Headworks Rehabilitation for the Woodlands Division.

6. REGULAR AGENDA - This agenda consists of items requiring individual consideration by the Board of Directors.

G&A

a. Resolution - Acting General Manager

Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority, designating an Acting General Manager, effective July 1, 2023.

b. Resolution - Authorized Signatories

Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority designating the authorized signatories for all Authority financial transactions with the authorized depository banks and any other financial institutions in order to execute necessary financial transactions to conduct the Authority's financial business, effective July 1, 2023.

c. Resolution - Amending Investment Policy

Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority adopting an amended Investment Policy, effective June 22, 2023.

d. Consideration - Executive Search Contract

Consider authorizing the Acting General Manager to negotiate and execute a draft contract for executive search firm.

e. Resolution - Recognition of General Manager

Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority recognizing Jace Houston's years of service to the San Jacinto River Authority.

7. EXECUTIVE SESSION - If necessary, the Board of Directors will adjourn to Closed Session at this point in the meeting to consider the following items; however, the Board of Directors reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.

a. Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.

b. Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:

1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
2. Litigation related to GRP.

8. RECONVENE IN OPEN SESSION - The Board of Directors will reconvene in Open Session at this point in the meeting and, if necessary, take action on any agenda item discussed in Closed Session and/or identified below.

9. ANNOUNCEMENTS / FUTURE AGENDA

Next San Jacinto River Authority Regular Board Meeting - July 27, 2023.

10. ADJOURN

Board meetings after September 1, 2021, will be held in person, to include the public comment portion of the agenda. The meeting may be viewed via live stream through the San Jacinto River Authority's Board of Directors webpage:

<https://www.sjra.net/about/board/>

Persons with disabilities who plan to participate in the meeting and would like to request auxiliary aids or services are requested to contact Cynthia Bowman at (936) 588-3111 at least three business days prior to the meeting so that appropriate arrangements can be made.

Item No.	Agenda Item	Date
5a	Consider approval of minutes from the Regular and Special Board of Directors meetings of May 25, 2023.	06/22/2023

BACKGROUND INFORMATION

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: N/A

ATTACHMENTS: Regular and Special Meeting Minutes

RECOMMENDED ACTION

Approve the minutes of the Regular and Special Board of Directors meetings of May 25, 2023.

Item No.	Agenda Item	Date
5b	Consider approval of the unaudited financials for the month of May, 2023.	06/22/2023

BACKGROUND INFORMATION

The monthly unaudited financial statements are intended to keep the Board of Directors apprised of the ongoing financial condition of the Authority.

The monthly statements include Financial Highlights, Schedules of Revenues and Expenses (Actual and Budget), Unaudited Balance Sheet, Unaudited Statement of Revenues and Expenses (Summary), and Schedule of Investments.

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: N/A

ATTACHMENTS: Unaudited financials will be provided under separate cover

RECOMMENDED ACTION

Approve the unaudited financial statements for the month of May, 2023.

Item No.	Agenda Item	Date
5c	Consider approval of the Quarterly Investment Report for the Quarter Ended May 31, 2023.	06/22/2023

BACKGROUND INFORMATION

The Quarterly Investment Report presents the investment balances and activity for San Jacinto River Authority funds, including investment strategy for each fund, in compliance with the provisions of the San Jacinto River Authority Investment Policy and the Public Funds Investment Act (Chapter 2256, Government Code).

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: N/A

ATTACHMENTS: Quarterly Investment Report

RECOMMENDED ACTION

Approve the quarterly investment report for the quarter ended May 31, 2023.

Item No.	Agenda Item	Date
5d	Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.	06/22/2023

BACKGROUND INFORMATION

Firm Name: Gorrondona & Associates, Inc.

Project: Professional Surveying Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement
(Contract No. 23-0035-A)

Project Description:

Occasionally, SJRA requires professional surveying services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional surveying services, received/evaluated nineteen (19) submittals, and selected five (5) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Gorrondona & Associates, Inc. within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional surveying services from other firms in that time period, if desired. Execution of five Master Professional Services Agreements for professional surveying services allows SJRA staff to expeditiously contract with a highly qualified surveying firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform surveying services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: June 22, 2026

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: To be Determined

ATTACHMENTS: Master Professional Services Agreement

RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Gorrondona & Associates, Inc., for professional surveying services for all SJRA Divisions.

Item No.	Agenda Item	Date
5e	Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.	06/22/2023

BACKGROUND INFORMATION

Firm Name: Gratia Geomatics, LLC

Project: Professional Surveying Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement
(Contract No. 23-0035-B)

Project Description:

Occasionally, SJRA requires professional surveying services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional surveying services, received/evaluated nineteen (19) submittals, and selected five (5) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Gratia Geomatics, LLC, within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional surveying services from other firms in that time period, if desired. Execution of five Master Professional Services Agreements for professional surveying services allows SJRA staff to expeditiously contract with a highly qualified surveying firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform surveying services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: June 22, 2026

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: To be Determined

ATTACHMENTS: Master Professional Services Agreement

RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Gratia Geomatics, LLC, for professional surveying services for all SJRA Divisions.

Item No.	Agenda Item	Date
5f	Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.	06/22/2023

BACKGROUND INFORMATION

Firm Name: Pape-Dawson Consulting Engineers, LLC

Project: Professional Surveying Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement
(Contract No. 23-0035-C)

Project Description:

Occasionally, SJRA requires professional surveying services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional surveying services, received/evaluated nineteen (19) submittals, and selected five (5) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Pape-Dawson Consulting Engineers, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional surveying services from other firms in that time period, if desired. Execution of five Master Professional Services Agreements for professional surveying services allows SJRA staff to expeditiously contract with a highly qualified surveying firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform surveying services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: June 22, 2026

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: To be Determined

ATTACHMENTS: Master Professional Services Agreement

RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Pape-Dawson Consulting Engineers, LLC, for professional surveying services for all SJRA Divisions.

Item No.	Agenda Item	Date
5g	Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.	06/22/2023

BACKGROUND INFORMATION

Firm Name: Costello, Inc.

Project: Professional Surveying Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement
(Contract No. 23-0035-D)

Project Description:

Occasionally, SJRA requires professional surveying services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional surveying services, received/evaluated nineteen (19) submittals, and selected five (5) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Costello, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional surveying services from other firms in that time period, if desired. Execution of five Master Professional Services Agreements for professional surveying services allows SJRA staff to expeditiously contract with a highly qualified surveying firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform surveying services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: June 22, 2026

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: To be Determined

ATTACHMENTS: Master Professional Services Agreement

RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Costello, Inc., for professional surveying services for all SJRA Divisions.

Item No.	Agenda Item	Date
5h	Consider authorizing the General Manager to execute a Master Professional Services Agreement for professional surveying services for all SJRA Divisions.	06/22/2023

BACKGROUND INFORMATION

Firm Name: Landtech, Inc.

Project: Professional Surveying Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement
(Contract No. 23-0035-E)

Project Description:

Occasionally, SJRA requires professional surveying services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional surveying services, received/evaluated nineteen (19) submittals, and selected five (5) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Landtech, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional surveying services from other firms in that time period, if desired. Execution of five Master Professional Services Agreements for professional surveying services allows SJRA staff to expeditiously contract with a highly qualified surveying firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform surveying services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: June 22, 2026

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: To be Determined

ATTACHMENTS: Master Professional Services Agreement

RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Landtech, Inc., for professional surveying services for all SJRA Divisions.

Item No.	Agenda Item	Date
5i	Consider authorizing the General Manager to execute a construction contract for Wastewater Treatment Facility No. 2 Headworks Rehabilitation for the Woodlands Division.	06/22/2023
BACKGROUND INFORMATION		
<p>Firm Name: Industrial TX Corp.</p> <p>Project: Wastewater Treatment Facility No. 2 Headworks Rehabilitation</p> <p>Type of Services: Construction Services</p> <p>Type of Agreement: Major Construction Services Agreement (Contract No. 23-0021-A)</p> <p>Project Description:</p> <p>The headworks structure at Wastewater Facility No. 2 is the first step of the wastewater treatment process, where large, solid materials and grit are removed from the water. The headworks structure, constructed in 1996, includes a concrete grit chamber, grit pumps, grit classifier, and associated piping. This project includes the repair of the concrete headworks structure and lining with a non-corrosive coating, replacement of piping in the influent lift station, a temporary bypass system, and a walkway structure to connect the headworks structure to the aeration basin splitter box. The lining system in the headworks structure includes a 10-year manufacturers and applicators warranty.</p> <p>No. Proposals Received/Proposal Receipt Date: 1 / May 4, 2023</p> <p>Highest Ranked Offeror / Proposed Cost: Industrial TX Corp. / \$1,785,000.00</p> <p>Engineer: Quiddity Engineering, LLC</p> <p>Proposal Amount: \$1,785,000.00</p> <p>Engineer's Estimate: \$1,793,000.00</p> <p>Contract Days: 390 Days</p>		
STRATEGIC GOAL: Goal 2: Operational Excellence		
FUNDING SOURCE: R&R Funds		
ATTACHMENTS: Map, Summary, Proposal Form, Agreement		
RECOMMENDED ACTION		
<p>Authorize the General Manager to execute a construction contract in the amount of \$1,785,000.00 with Industrial TX Corp. for Wastewater Treatment Facility No. 2 Headworks Rehabilitation in The Woodlands, and contract modifications up to the amount approved per the Purchasing Policy.</p>		

Item No.	Agenda Item	Date
5j	Consider authorizing the General Manager to execute Work Order No. 3 for construction phase services and limited inspection services during construction for Wastewater Treatment Facility No. 2 Headworks Rehabilitation for the Woodlands Division.	06/22/2023
BACKGROUND INFORMATION		
<div><div>Firm Name:</div><div>Quiddity Engineering, LLC</div></div> <div><div>Project:</div><div>Wastewater Treatment Facility No. 2 Headworks Rehabilitation</div></div> <div><div>Type of Services:</div><div>Professional Engineering Services (Qualifications-based selection, Ref. RFQ 21-0071)</div></div> <div><div>Type of Agreement:</div><div>Professional Services Agreement (Contract No. 21-0071)</div></div> <div><div>Project Description:</div><div>The headworks structure at Wastewater Facility No. 2 is the first step of the wastewater treatment process, where large, solid materials and grit are removed from the water. The headworks structure, constructed in 1996, includes a concrete grit chamber, grit pumps, grit classifier, and associated piping. This project will include the rehabilitation of the headworks structure, replacement of piping in the influent lift station, a temporary bypass system, and a walkway structure to connect the headworks structure to the aeration basin splitter box. The proposed Work Order No. 3 includes the review and documentation of contractor and SJRA requests for information (RFIs), shop drawings review, claim review, submittal review, attendance at scheduled and unscheduled meetings, site visits, Substantial Completion walk-through, development of the punch list, Final Completion walk-through, and preparation of record drawings. Also, the Consultant will perform NACE coating inspection and limited structural inspection to specify repairs required after surface preparation. SJRA staff will perform construction management and daily site inspection services.</div></div> <div><div><div>Key Deliverable(s):</div><div>Response to Submittals Response to RFIs As-Built Drawings</div></div><div><div>Due Date(s):</div><div>14 Calendar Days After Receipt 7 Calendar Days After Receipt 14 Calendar Days After Approved Record Drawings</div></div></div> <div><div><div>Type of Compensation/Amount:</div><div>Previously Authorized Work Orders*</div><div>Work Order No. 3</div><div>Total Amount:</div></div><div><div>Cost Plus Multiplier with Not-to-Exceed/\$134,506.00</div><div>\$243,498.00</div><div><u>\$123,437.00</u></div><div>\$366,935.00</div></div></div> <div><div><div>Construction Cost:</div><div>Anticipated Completion Date:</div><div>*See attached Exhibit 1 for additional information on prior work orders and amendments.</div></div><div><div>\$1,785,000.00 (Est.)</div><div>August 6, 2024</div><div></div></div></div>		
STRATEGIC GOAL: Goal 2: Operational Excellence		
FUNDING SOURCE: R&R Fund		
ATTACHMENTS: Exhibit 1, Map, Work Order No. 3, Scope, Level of Effort, Schedule		
RECOMMENDED ACTION		
Authorize the General Manager to execute Work Order No. 3 in an amount not to exceed \$123,437.00 with Quiddity Engineering, LLC, for construction phase services and limited inspection services during construction for Wastewater Treatment Facility No. 2 Headworks Rehabilitation for the Woodlands Division.		

Item No.	Agenda Item	Date
6a	Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority designating an Acting General Manager, effective July 1, 2023.	06/22/2023

BACKGROUND INFORMATION

Due to the vacancy of the San Jacinto River Authority's General Manager position, the Board of Directors will appoint an Acting General Manager, effective July 1, 2023.

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: N/A

ATTACHMENTS: N/A

RECOMMENDED ACTION

Adopt a resolution of the Board of Directors of the San Jacinto River Authority designating an Acting General Manager with all rights, powers, and responsibilities of the General Manager to execute all necessary transactions to conduct the Authority's business, effective July 1, 2023.

Item No.	Agenda Item	Date
6b	Consider adoption of a resolution of the San Jacinto River Authority Board of Directors designating the authorized signatories for all Authority financial transactions with the authorized depository banks and any other financial institutions in order to execute necessary financial transactions to conduct the Authority's financial business, effective July 1, 2023.	06/22/2023

BACKGROUND INFORMATION

Some banking institutions require that a resolution be duly adopted by an entity naming certain persons to be authorized to execute documents related to financial accounts. This item will update and authorize certain individuals to sign checks and other banking instruments on behalf of the Authority.

The names of staff will be updated on the resolution following the designation of the Acting General Manager.

STRATEGIC GOAL: Goal 6: High Performance Administration

FUNDING SOURCE: N/A

ATTACHMENTS: Banking Resolution

RECOMMENDED ACTION

Adopt a resolution designating the authorized signatories for all Authority financial transactions with the authorized depository banks and any other financial institutions in order to execute necessary financial transactions to conduct the Authority's financial business, effective July 1, 2023.

Item No.	Agenda Item	Date
6c	Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority adopting an amended Investment Policy, effective June 22, 2023.	06/22/2023

BACKGROUND INFORMATION

The Public Funds Investment Act and Section 49.199, Texas Water Code, requires that the Board of Directors of the Authority adopt rules, regulations, and policies (an “Investment Policy”) governing the investment of Authority funds and designating one or more of its officers, employees, or authorized representatives to be responsible for the investment of such funds.

The Authority’s Investment Policy must be reviewed no less often than annually and was last modified by the Board of Directors on March 23, 2023.

This amendment addresses the following changes to the Investment Policy:

- Modification to the Investment Officer due to change in title:

Pam J. Steiger, Chief Financial Officer
- Modification to the list of Investment Representatives due to changes in personnel and titles.

STRATEGIC GOAL: Goal 6: High Performance Administration

FUNDING SOURCE: N/A

ATTACHMENTS: Resolution and Proposed Investment Policy

RECOMMENDED ACTION

Adopt a resolution adopting an amended Investment Policy, effective June 22, 2023.

Item No.	Agenda Item	Date
6d	Consider authorizing the Acting General Manager to negotiate and execute a draft contract for executive search firm.	06/22/2023

BACKGROUND INFORMATION

The San Jacinto River Authority's General Manager position is a unique position that requires a rare combination of attributes and skills. The Search and Transition Committee requested the Procurement Department to solicit qualifications, references, and samples of completed executive-level searches from four firms: Carl J. Taylor and Company, Lehman Associates, LLC, Richard, Wayne and Roberts, and Strategic Government Resources.

Lehman and Associates, LLC, has prior experience and knowledge with executive level searches for water and utility related industries. Their prior experience in ascertaining executive level candidates for river authorities and municipalities is highly noted and can be very effective in filling the General Manager position.

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: General Fund

ATTACHMENTS: N/A

RECOMMENDED ACTION

Authorize the Acting General Manager to negotiate and execute a draft contract for executive search firm.

Item No.	Agenda Item	Date
6e	Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority recognizing Jace Houston's years of service to the San Jacinto River Authority.	06/22/2023

BACKGROUND INFORMATION

STRATEGIC GOAL: Goal 2: Operational Excellence

FUNDING SOURCE: NA

ATTACHMENTS: Resolution

RECOMMENDED ACTION

Adopt a resolution recognizing Jace Houston's years of service to the San Jacinto River Authority.