



**Board of Directors Meeting  
July 27, 2023**



**AGENDA**  
**REGULAR MEETING**  
**SAN JACINTO RIVER AUTHORITY BOARD OF DIRECTORS**  
**THURSDAY, JULY 27, 2023 - 8:00 A.M.**  
**GENERAL AND ADMINISTRATION BUILDING - BOARDROOM**  
**1577 DAM SITE ROAD, CONROE, TEXAS 77304**

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- 1. CALL TO ORDER**
- 2. PLEDGES OF ALLEGIANCE**
- 3. PUBLIC COMMENTS** (3 minutes per speaker)
- 4. DIVISION UPDATES** - Receive updates from Operational Divisions and General & Administration Division related to ongoing projects, staff reports, or items on the consent agenda.
  - a. G & A:** Ed Shackelford, Acting General Manager
  - b. G & A:** Heather Ramsey, Director of Communications and Public Affairs
  - c. G & A:** Tom Michel, Director of Finance and Administration
  - d. G & A:** Pam Steiger, Chief Financial Officer
  - e. G & A:** Connie Curtis, Director of Technical and Operational Services
  - f. Utility Enterprise:** Chris Meeks, Utility Enterprise Manager
  - g. Lake Conroe:** Bret Raley, Lake Conroe Division Manager
  - h. Highlands:** Richard Tramm, Highlands Division Manager
  - i. Flood Management:** Matt Barrett, Flood Management Division Manager
- 5. CONSENT AGENDA** - This agenda consists of ministerial or "housekeeping" items required by law, such as routine bids, contracts, purchases, resolutions, and orders; items previously approved by Board action, such as adoption of items that are part of an approved budget or capital improvement projects, interlocal agreements, or action which is required by law or delegated to the General Manager; and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director.

**G&A**

- a. Approval of Minutes** - Regular Meeting of June 22, 2023.
- b. Unaudited Financials**

Consider approval of the unaudited financials for the month of June, 2023.

- c. Resolution - Administrative Services Provider for Deferred Compensation Plan**

Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority selecting an administrative services provider for the Authority's Deferred Compensation Plan, effective July 27, 2023.

**d. Master Professional Services Agreement - Dam Safety Engineering (Freese and Nichols, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Dam Safety Engineering for all SJRA Divisions.

**e. Master Professional Services Agreement - Dam Safety Engineering (HDR Engineering, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Dam Safety Engineering for all SJRA Divisions.

**f. Master Professional Services Agreement - Dam Safety Engineering (Black & Veatch Corporation)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Dam Safety Engineering for all SJRA Divisions.

**g. Master Professional Services Agreement - Construction Materials Testing (Aviles Engineering Corporation)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.

**h. Master Professional Services Agreement - Construction Materials Testing (Geoscience Engineering & Testing, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.

**i. Master Professional Services Agreement - Construction Materials Testing (Geotest Engineering, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.

**j. Master Professional Services Agreement - Construction Materials Testing (Raba Kistner, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.

**k. Master Professional Services Agreement - Industrial Pretreatment Services (Plummer Associates, Inc.)**

Consider authorizing the General Manager to execute a Master Professional Services Agreement for Industrial Pretreatment Services for all SJRA Divisions.

**6. REGULAR AGENDA - This agenda consists of items requiring individual consideration by the Board of Directors.**

## **G&A**

### **a. Financial Advisory Agreement**

Consider approval of a Financial Advisory Agreement related to the sale of bonds by the Authority.

## **RAW WATER ENTERPRISE**

### **b. Resolution - Revised Water Conservation Plans**

Consider adoption of a resolution of the San Jacinto River Authority Board of Directors adopting revised Water Conservation Plans for the Lake Conroe Division and Highlands Division; authorizing the General Manager to implement such revised Plans; repealing and rescinding prior Plans for the Lake Conroe Division and Highlands Division; and containing other provisions related thereto.

## **7. BRIEFINGS AND PRESENTATIONS**

- a.** Presentation of the proposed Fiscal Year 2024 Operating Budgets
- b.** Presentation of the proposed Fiscal Year 2024 rates for the Woodlands Division customers
- c.** Presentation of the proposed Calendar Year 2024 rates for the Raw Water customers

## **8. EXECUTIVE SESSION** - If necessary, the Board of Directors will adjourn to Closed Session at this point in the meeting to consider the following items; however, the Board of Directors reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.

- a.** Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
- b.** Discussion regarding General Manager search pursuant to Texas Government Code Section 551.074 (Personnel Matters).
- c.** Consultations with attorney, pursuant to Texas Government Code Section 551.071, regarding:
  - 1.** Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
  - 2.** Litigation related to GRP.

## **9. RECONVENE IN OPEN SESSION** - The Board of Directors will reconvene in Open Session at this point in the meeting and, if necessary, take action on any agenda item discussed in Closed Session and/or identified below.

## **10. ANNOUNCEMENTS / FUTURE AGENDA**

Next San Jacinto River Authority Regular Board Meeting - August 24, 2023.

## **11. ADJOURN**

Board meetings after September 1, 2021, will be held in person, to include the public comment portion of the agenda. The meeting may be viewed via live stream through the San Jacinto River Authority's Board of Directors webpage:

<https://www.sjra.net/about/board/>

*Persons with disabilities who plan to participate in the meeting and would like to request auxiliary aids or services are requested to contact Cynthia Bowman at (936) 588-3111 at least three business days prior to the meeting so that appropriate arrangements can be made.*

Item No.	Agenda Item	Date
5a	Consider approval of minutes from the Board of Directors meeting of June 22, 2023.	07/27/2023

**BACKGROUND INFORMATION**

**STRATEGIC GOAL:** Goal 1: Engaged Board of Directors

**FUNDING SOURCE:** N/A

**ATTACHMENTS:** Minutes

**RECOMMENDED ACTION**

Approve the minutes of the June 22, 2023, Board of Directors meeting.

Item No.	Agenda Item	Date
5b	Consider approval of the unaudited financials for the month of June, 2023.	07/27/2023

**BACKGROUND INFORMATION**

The monthly unaudited financial statements are intended to keep the Board of Directors apprised of the ongoing financial condition of the Authority.

The monthly statements include Financial Highlights, Schedules of Revenues and Expenses (Actual and Budget), Unaudited Balance Sheet, Unaudited Statement of Revenues and Expenses (Summary), and Schedule of Investments.

**STRATEGIC GOAL:** Goal 1: Engaged Board of Directors

**FUNDING SOURCE:** N/A

**ATTACHMENTS:** Unaudited Financials

**RECOMMENDED ACTION**

Approve the unaudited financial statements for the month of June, 2023.

Item No.	Agenda Item	Date
5c	Consider adoption of a resolution of the Board of Directors of the San Jacinto River Authority selecting an administrative services provider for the Authority's Deferred Compensation Plan, effective July 27, 2023.	07/27/2023

**BACKGROUND INFORMATION**

The Authority has had an Administrative Services Agreement with International City/County Management Association – Retirement Corporation (“ICMA-RC”) since May 2016, to handle the Authority’s deferred compensation plans. In October 2022, ICMA-RC changed names to Mission Square Retirement (“MSQ”).

The Authority’s Retirement Plan Advisor, The Hymas Group, issued a Request for Qualifications on December 19, 2022, with responses due January 18, 2023. Seven (7) proposals were received.

Based on the selection committee’s review of the proposals, the committee recommended Mission Square Retirement as the Administrative Services provider for the Authority’s Deferred Compensation plan.

**STRATEGIC GOAL:** Goal 6: High Performance Administration

**FUNDING SOURCE:** N/A

**ATTACHMENTS:** Resolution; Administrative Services Agreement

**RECOMMENDED ACTION**

Adopt a resolution of the Board of Directors of the San Jacinto River Authority approving an Administrative Services Agreement with Mission Square Retirement for the Authority's Deferred Compensation Plan, effective July 26, 2023.



Item No.	Agenda Item	Date
5d	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Dam Safety Engineering for all SJRA Divisions.	07/27/2023

**BACKGROUND INFORMATION**

Firm Name: Freese and Nichols, Inc.

Project: Professional Dam Safety Engineering Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement  
(Contract No. 23-0039-A)

**Project Description:**

Occasionally, SJRA requires professional dam safety engineering services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional dam safety engineering services, received/evaluated five (5) submittals, and selected three (3) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Freese and Nichols, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional dam safety engineering services from other firms in that time period, if desired. Execution of three Master Professional Services Agreements for professional dam safety engineering services allows SJRA staff to expeditiously contract with a highly qualified dam safety engineering firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform dam safety engineering services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: July 27, 2026

**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

**RECOMMENDED ACTION**

Authorize the General Manager to execute a Master Professional Services Agreement with Freese and Nichols, Inc., for dam safety engineering services for all SJRA Divisions.

Item No.	Agenda Item	Date
5e	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Dam Safety Engineering for all SJRA Divisions.	07/27/2023

**BACKGROUND INFORMATION**

Firm Name: HDR Engineering, Inc.

Project: Professional Dam Safety Engineering Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement  
(Contract No. 23-0039-B)

**Project Description:**

Occasionally, SJRA requires professional dam safety engineering services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional dam safety engineering services, received/evaluated five (5) submittals, and selected three (3) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with HDR Engineering, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional dam safety engineering services from other firms in that time period, if desired. Execution of three Master Professional Services Agreements for professional dam safety engineering services allows SJRA staff to expeditiously contract with a highly qualified dam safety engineering firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform dam safety engineering services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: July 27, 2026

**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

**RECOMMENDED ACTION**

Authorize the General Manager to execute a Master Professional Services Agreement with HDR Engineering, Inc., for dam safety engineering services for all SJRA Divisions.

Item No.	Agenda Item	Date
5f	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Dam Safety Engineering for all SJRA Divisions.	07/27/2023

**BACKGROUND INFORMATION**

Firm Name: Black & Veatch Corporation

Project: Professional Dam Safety Engineering Services

Type of Services: Professional Services

Type of Agreement: Master Professional Services Agreement  
(Contract No. 23-0039-C)

**Project Description:**

Occasionally, SJRA requires professional dam safety engineering services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional dam safety engineering services, received/evaluated five (5) submittals, and selected three (3) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Black & Veatch Corporation, within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional dam safety engineering services from other firms in that time period, if desired. Execution of three Master Professional Services Agreements for professional dam safety engineering services allows SJRA staff to expeditiously contract with a highly qualified dam safety engineering firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform dam safety engineering services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date: July 27, 2026

**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

**RECOMMENDED ACTION**

Authorize the General Manager to execute a Master Professional Services Agreement with Black & Veatch Corporation for dam safety engineering services for all SJRA Divisions.

Item No.	Agenda Item	Date
5g	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.	07/27/2023

### BACKGROUND INFORMATION

Firm Name:	Aviles Engineering Corporation
Project:	Professional Construction Materials Testing Services
Type of Services:	Professional Services
Type of Agreement:	Master Professional Services Agreement (Contract No. 23-0027-A)

#### Project Description:

Occasionally, SJRA requires professional construction materials testing services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional construction materials testing services, received/evaluated thirteen (13) submittals, and selected four (4) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Aviles Engineering Corporation, within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional construction materials testing services from other firms in that time period, if desired. Execution of four Master Professional Services Agreements for professional construction materials testing services allows SJRA staff to expeditiously contract with a highly qualified construction materials testing firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform construction materials testing services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date:	July 27, 2026
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**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

### RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Aviles Engineering Corporation for construction materials testing for all SJRA Divisions.

Item No.	Agenda Item	Date
<b>5h</b>	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.	<b>07/27/2023</b>

### BACKGROUND INFORMATION

Firm Name:	Geoscience Engineering & Testing, Inc.
Project:	Professional Construction Materials Testing Services
Type of Services:	Professional Services
Type of Agreement:	Master Professional Services Agreement (Contract No. 23-0027-B)

#### Project Description:

Occasionally, SJRA requires professional construction materials testing services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional construction materials testing services, received/evaluated thirteen (13) submittals, and selected four (4) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Geoscience Engineering & Testing, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional construction materials testing services from other firms in that time period, if desired. Execution of four Master Professional Services Agreements for professional construction materials testing services allows SJRA staff to expeditiously contract with a highly qualified construction materials testing firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform construction materials testing services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date:	July 27, 2026
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**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

### RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Geoscience Engineering & Testing, Inc., for construction materials testing for all SJRA Divisions.

Item No.	Agenda Item	Date
5i	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.	07/27/2023

**BACKGROUND INFORMATION**

Firm Name:	Geotest Engineering, Inc.
Project:	Professional Construction Materials Testing Services
Type of Services:	Professional Services
Type of Agreement:	Master Professional Services Agreement (Contract No. 23-0027-C)

**Project Description:**

Occasionally, SJRA requires professional construction materials testing services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional construction materials testing services, received/evaluated thirteen (13) submittals, and selected four (4) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Geotest Engineering, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional construction materials testing services from other firms in that time period, if desired. Execution of four Master Professional Services Agreements for professional construction materials testing services allows SJRA staff to expeditiously contract with a highly qualified construction materials testing firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform construction materials testing services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date:	July 27, 2026
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**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

**RECOMMENDED ACTION**

Authorize the General Manager to execute a Master Professional Services Agreement with Geotest Engineering, Inc., for construction materials testing for all SJRA Divisions.

Item No.	Agenda Item	Date
5j	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Construction Materials Testing for all SJRA Divisions.	07/27/2023

### BACKGROUND INFORMATION

Firm Name:	Raba Kistner, Inc.
Project:	Professional Construction Materials Testing Services
Type of Services:	Professional Services
Type of Agreement:	Master Professional Services Agreement (Contract No. 23-0027-D)

#### Project Description:

Occasionally, SJRA requires professional construction materials testing services to be performed for projects across the Authority. SJRA staff issued a Request for Qualifications for professional construction materials testing services, received/evaluated thirteen (13) submittals, and selected four (4) firms as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Raba Kistner, Inc., within a three-year period, will allow for termination for cause or convenience within that timeframe, and does not prohibit SJRA from procuring professional construction materials testing services from other firms in that time period, if desired. Execution of four Master Professional Services Agreements for professional construction materials testing services allows SJRA staff to expeditiously contract with a highly qualified construction materials testing firm who has the technical expertise and resources available to meet the needs of the SJRA on concurrent projects. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform construction materials testing services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date:	July 27, 2026
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**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

### RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Raba Kistner, Inc., for construction materials testing for all SJRA Divisions.



Item No.	Agenda Item	Date
<b>5k</b>	Consider authorizing the General Manager to execute a Master Professional Services Agreement for Industrial Pretreatment Services for all SJRA Divisions.	<b>07/27/2023</b>

### BACKGROUND INFORMATION

Firm Name:	Plummer Associates, Inc.
Project:	Professional Industrial Pretreatment Services
Type of Services:	Professional Services
Type of Agreement:	Master Professional Services Agreement (Contract No. 23-0045-A)

#### Project Description:

SJRA is required by TCEQ and EPA to implement an Industrial Pretreatment Program for Industrial Users who discharge into SJRA sanitary sewer systems. This contract will allow for assistance in the implementation of the Industrial Pretreatment Program. Consultant will provide administration, recordkeeping, data management, inspection, and regulatory support for the Industrial Pretreatment Program as required by TCEQ and EPA regulations. SJRA staff issued a Request for Qualifications for professional Industrial Pretreatment Services, received/evaluated two (2) submittals, and selected one (1) firm as the most highly qualified to perform these services on an as needed basis for any SJRA division. The attached Master Professional Services Agreement will allow staff to contract with Plummer Associates, Inc. for a three-year period and will allow for termination for cause or convenience within that timeframe. Subsequent project-specific Work Orders issued under this Master Professional Services Agreement will be presented to the Board of Directors for approval in accordance with SJRA's procurement policy. Each project-specific Work Order will provide for all labor, expenses and materials required to perform Industrial Pretreatment Services for each specific project. Work Orders under this Master Professional Services Agreement may be issued hereunder for three (3) years from the effective date noted in the Agreement.

Anticipated Completion Date:	July 27, 2026
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**STRATEGIC GOAL:** Goal 2: Operational Excellence

**FUNDING SOURCE:** To be Determined

**ATTACHMENTS:** Master Professional Services Agreement

### RECOMMENDED ACTION

Authorize the General Manager to execute a Master Professional Services Agreement with Plummer Associates, Inc., for professional industrial pretreatment services for all SJRA Divisions.



Item No.	Agenda Item	Date
6a	Consider approval of a Financial Advisory Agreement related to the sale of bonds by the Authority.	07/27/2023

**BACKGROUND INFORMATION**

The Authority has had a Financial Advisory Agreement with Robert W. Baird & Co. Inc. (“Baird”) related to the sale of bonds by the Authority since January 2015. The engagement of a financial advisor is handled in accordance with the Texas Professional Services Procurement Act. As such, the Authority considers the competence and qualifications of the professional and does not award a contract on competitive bids.

The Authority issued a Request for Qualifications on March 20, 2023, with responses due April 20, 2023. Two (2) proposals were received. Based on the selection committee’s review of the proposals, the committee recommends Baird to serve as financial advisor to the Authority in connection with the sale of bonds by the Authority.

**STRATEGIC GOAL:** Goal 6: High Performance Administration

**FUNDING SOURCE:** N/A

**ATTACHMENTS:** Financial Advisory Agreement

**RECOMMENDED ACTION**

Consider approval of a Financial Advisory Agreement with Robert W. Baird & Co. Incorporated.

Item No.	Agenda Item	Date
6b	Consider adoption of a resolution of the San Jacinto River Authority Board of Directors adopting revised Water Conservation Plans for the Lake Conroe Division and Highlands Division; authorizing the General Manager to implement such revised Plans; repealing and rescinding prior Plans for the Lake Conroe Division and Highlands Division; and containing other provisions related thereto.	07/27/2023

**BACKGROUND INFORMATION**

In May 2023, the SJRA Board of Directors authorized the General Manager to file an application for a water right with the Texas Commission on Environmental Quality (TCEQ). As a part of any application for a new or additional appropriation of water, a water right applicant must submit a water conservation plan which evaluates conservation and any other feasible alternatives to the requested water right authorization pursuant to 30 Tex. Admin. Code § 288.7. To comply with this requirement, SJRA has updated the Water Conservation Plans for its Lake Conroe Division and Highlands Division, documenting the required evaluation efforts.

Revisions to the plans are limited to Section 3.2.3 of each document. These revisions do not take the place of plan updates scheduled for SJRA Fiscal Year 2024 in accordance with TCEQ requirements. Upon adoption by the Board, the resolution and a transmittal letter to the Region H Regional Water Planning Group will be added to the draft plans, and the plans will be distributed to appropriate entities.

**STRATEGIC GOAL:** Goal 3: Water Resource Leadership

**FUNDING SOURCE:** N/A

**ATTACHMENTS:** Resolution, Draft Revised Lake Conroe Division Water Conservation Plan, Draft Revised Highlands Division Water Conservation Plan

**RECOMMENDED ACTION**

Adopt a resolution of the San Jacinto River Authority Board of Directors adopting revised Water Conservation Plans for the Lake Conroe Division and Highlands Division; authorizing the General Manager to implement such revised Plans; repealing and rescinding prior Plans for the Lake Conroe Division and Highlands Division; and containing other provisions related thereto.