

Board of Directors Meeting December 14, 2023



AGENDA SPECIAL MEETING SAN JACINTO RIVER AUTHORITY BOARD OF DIRECTORS THURSDAY, DECEMBER 14, 2023 - 8:00 A.M. GENERAL AND ADMINISTRATION BUILDING - BOARDROOM 1577 DAM SITE ROAD, CONROE, TEXAS 77304

1. CALL TO ORDER

2. PLEDGES OF ALLEGIANCE

- 3. PUBLIC COMMENTS (3 minutes per speaker)
- 4. **DIVISION UPDATES** Receive updates from Operational Divisions and General & Administration Division related to ongoing projects, staff reports, or items on the consent agenda.
 - a. G & A: Ed Shackelford, Acting General Manager
 - b. G & A: Heather Ramsey, Director of Communications and Public Affairs
 - c. G & A: Pam Steiger, Chief Financial Officer
 - d. G & A: Connie Curtis, Director of Technical and Operational Services
 - e. Utility Enterprise: Chris Meeks, Utility Enterprise Manager
 - f. Lake Conroe: Bret Raley, Lake Conroe Division Manager
 - g. Highlands: Richard Tramm, Highlands Division Manager
 - h. Flood Management: Matt Barrett, Flood Management Division Manager
- 5. CONSENT AGENDA This agenda consists of ministerial or "housekeeping" items required by law, such as routine bids, contracts, purchases, resolutions, and orders; items previously approved by Board action, such as adoption of items that are part of an approved budget or capital improvement projects, interlocal agreements, or action which is required by law or delegated to the General Manager; and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director.

G&A

a. Approval of Minutes - Regular Meeting of October 26, 2023, Special Meeting of November 9, 2023, and Special Meeting of November 20, 2023.

b. Unaudited Financials

Consider approval of the unaudited financials for the month of October, 2023.

c. Quarterly Investment Report

Consider approval of the Quarterly Investment Report for the Quarter Ended November 30, 2023.

d. Amendment No. 4 - 2026 Region H Water Plan

Consider authorizing the Acting General Manager to negotiate and execute Amendment No. 4 to the contract for development of the 2026 Region H Water Plan on behalf of the Region H Water Planning Group.

e. Master Professional Services Agreement - Electrical Engineering Services

Consider authorizing the Acting General Manager to execute a Master Professional Services Agreement for Electrical Engineering Services with Baird, Gilroy & Dixon, LLC, for all SJRA Divisions.

f. Master Professional Services Agreement - Electrical Engineering Services

Consider authorizing the Acting General Manager to execute a Master Professional Services Agreement for Electrical Engineering Services with Burrer Engineering, Inc., for all SJRA Divisions.

g. Master Professional Services Agreement - Electrical Engineering Services

Consider authorizing the Acting General Manager to execute a Master Professional Services Agreement for Electrical Engineering Services with Kalluri Group, Inc., for all SJRA Divisions.

h. Master Professional Services Agreement - Electrical Engineering Services

Consider authorizing the Acting General Manager to execute a Master Professional Services Agreement for Electrical Engineering Services with Lockwood, Andrews and Newnam, Inc., for all SJRA Divisions.

i. Amendment No. 2 to Master Professional Services Agreement - Construction Management and Inspection Services

Consider authorizing the Acting General Manager to execute Amendment No. 2 to Master Professional Services Agreement No. 22-0023-A with Civitas Engineering Group, Inc., for Construction Management and Inspection Services for all SJRA Divisions.

j. Amendment No. 2 to Master Professional Services Agreement - Construction Management and Inspection Services

Consider authorizing the Acting General Manager to execute Amendment No. 2 to Master Professional Services Agreement No. 22-0023-B with Baxter & Woodman, Inc., for Construction Management and Inspection Services for all SJRA Divisions.

k. Amendment No. 1 to Master Professional Services Agreement - Construction Management and Inspection Services

Consider authorizing the Acting General Manager to execute Amendment No. 1 to Master Professional Services Agreement No. 22-0023-C with Garver, LLC, for Construction Management and Inspection Services for all SJRA Divisions.

I. Work Order No. 5 - Professional Communications Services

Consider authorizing the Acting General Manager to execute Work Order No. 5 for Professional Communications Services for all SJRA Divisions.

WOODLANDS

m. Construction Contract - Harper's Landing Water Line

Consider authorizing the Acting General Manager to execute a construction contract for the Harper's Landing Water Line in The Woodlands.

n. Professional Services Agreement and Work Order No. 1 - Elevated Storage Tank No. 6

Consider authorizing the Acting General Manager to execute a Professional Services Agreement and Work Order No. 1 for preliminary design engineering services for Elevated Storage Tank No. 6 in The Woodlands.

RAW WATER ENTERPRISE

o. Construction Contract - Siphon 7 Improvements Phase 2

Consider authorizing the Acting General Manager to execute a construction contract for Siphon 7 Improvements Phase 2 in Highlands.

p. Work Order No. 2 - Siphon 7 Improvements Phase 2

Consider authorizing the Acting General Manager to execute Work Order No. 2 for Construction Inspection Services for Siphon 7 Improvements Phase 2 in Highlands.

q. Professional Services Agreement and Work Order No. 1 - Lake Houston Pump Station Pump and Motor Replacement

Consider authorizing the Acting General Manager to execute a Professional Services Agreement and Work Order No. 1 for preliminary design of the Lake Houston Pump Station and Motor Replacement Project in Highlands.

6. **REGULAR AGENDA -** This agenda consists of items requiring individual consideration by the Board of Directors.

RAW WATER ENTERPRISE

a. Project Partnership Agreement - Bear Branch Modification Project

Consider authorizing the Acting General Manager to negotiate and execute a Project Partnership Agreement with the United States Army Corps of Engineers related to the Bear Branch Modification Project.

b. Professional Services Agreement and Work Order No. 1 - Bear Branch Dam Soil Cement and Service Spillway Replacement Project

Consider authorizing the Acting General Manager to negotiate and execute a Professional Services Agreement and Work Order No. 1 for the Bear Branch Dam Soil Cement and Service Spillway Replacement Project in The Woodlands.

7. BRIEFINGS AND PRESENTATIONS

- a. Presentation of the Annual Historically Underutilized Business (HUB) Report
- 8. EXECUTIVE SESSION If necessary, the Board of Directors will adjourn to Closed Session at this point in the meeting to consider the following items; however, the Board of Directors reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.
 - **a.** Discussion regarding items identified elsewhere on the agenda pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), or 551.076 (Security Devices), as applicable.
 - **b.** Consultations with attorney, pursuant to Texas Government Code, Section 551.071 regarding:
 - 1. Litigation related to Hurricane Harvey, including additional legal services to be provided by Hunton Andrews Kurth, LLP; and
 - 2. Litigation and other litigation related to GRP.
 - **c.** Deliberation regarding security devices or security audits, pursuant to Texas Government Code, Section 551.089.
 - 1. Deliberate certain security matters.
- **9. RECONVENE IN OPEN SESSION** The Board of Directors will reconvene in Open Session at this point in the meeting and, if necessary, take action on any agenda item discussed in Closed Session and/or identified below.

10. ANNOUNCEMENTS / FUTURE AGENDA

Next San Jacinto River Authority Regular Board Meeting - January 25, 2024.

11. ADJOURN

Board meetings after September 1, 2021, will be held <u>in person</u>, to include the public comment portion of the agenda. The meeting <u>may be viewed</u> via live stream through the San Jacinto River Authority's Board of Directors webpage:

https://www.sjra.net/about/board/

Persons with disabilities who plan to participate in the meeting and would like to request auxiliary aids or services are requested to contact Cynthia Bowman at (936) 588-3111 at least three business days prior to the meeting so that appropriate arrangements can be made.



Item No.	Agenda Item	Date
5a	Consider approval of minutes from the Board of Directors Regular Meeting of October 26, 2023, Special Meeting of November 9, 2023, and Special Meeting of November 20, 2023.	12/14/2023
BACKGRC	UND INFORMATION	

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: N/A

ATTACHMENTS: Minutes

RECOMMENDED ACTION

Approve the minutes of the October 26, 2023, Board of Directors Regular Meeting, the November 9, 2023, Special Meeting, and the November 20, 2023, Special Meeting.



Unit Unit				
Item No.	Agenda Item	Date		
5b	Consider approval of the unaudited financials for the month of October, 2023.	12/14/2023		
BACKGRO	UND INFORMATION			

The monthly unaudited financial statements are intended to keep the Board of Directors apprised of the ongoing financial condition of the Authority.

The monthly statements include Financial Highlights, Schedules of Revenues and Expenses (Actual and Budget), Unaudited Balance Sheet, Unaudited Statement of Revenues and Expenses (Summary), and Schedule of Investments.

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: N/A

ATTACHMENTS: Unaudited Financials

RECOMMENDED ACTION

Approve the unaudited financial statements for the month of October, 2023.



Item No.	Agenda Item	Date
5c	Consider approval of the Quarterly Investment Report for the Quarter Ended November 30, 2023.	12/14/2023
BACKGRO	UND INFORMATION	

The Quarterly Investment Report presents the investment balances and activity for San Jacinto River Authority funds, including investment strategy for each fund, in compliance with the provisions of the San Jacinto River Authority Investment Policy and the Public Funds Investment Act (Chapter 2256, Government Code).

STRATEGIC GOAL: Goal 1: Engaged Board of Directors

FUNDING SOURCE: N/A

ATTACHMENTS: Quarterly Investment Report will be provided under separate cover

RECOMMENDED ACTION

Approve the quarterly investment report for the quarter ended November 30, 2023.



em No.	Agenda Item		Date
5d		eral Manager to negotiate and execute elopment of the 2026 Region H Water Plan ng Group.	12/14/2023
ACKGRO	UND INFORMATION		·
Firm	n Name:	Freese and Nichols, Inc.	
Proje	ect:	2026 Region H Water Plan	
Туре	e of Services:	Professional Services	
	e of Agreement:	Professional Services Agreement (Contract No. 21-0051)	
Proje	ect Description:		
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<u>em No.</u> 5e	Aganda Itam	γ Βοαιά Com	Date
		g General Manager to execute a Master Professional trical Engineering Services with Baird, Gilroy & sions.	12/14/2023
ACKGRO	UND INFORMATION		
Firm	n Name:	Baird, Gilroy & Dixon, LLC	
Proje	ect:	Electrical Engineering Services	
Туре	e of Services:	Professional Services	
Туре	e of Agreement:	Master Professional Services Agreement (Contract No. 23-0065-A)	
Proje	ect Description:		
quali Serv Mast a thr not p desir supp has t Subs prese engin Agre	ified to perform these services on ices Agreement with Baird, Gilr ter Professional Services Agreeme ee (3) year period, will allow for prohibit SJRA from procuring el red. Execution of four Master Pro- port allows SJRA staff to expediti the technical expertise and resour- sequent project-specific Work Order ented to the Board of Directors ect-specific Work Order will prov- neering services for each specific	ted ten (10) submittals, and selected four (4) firms as an as-needed basis. We recommend executing a Ma oy & Dixon, LLC, for electrical engineering service ent will allow staff to contract with Baird, Gilroy & Di termination for cause or convenience within that tim ectrical engineering services from other firms in that ofessional Services Agreements for professional elect iously contract with a highly qualified electrical engine rces available to meet the needs of the SJRA on cor ders issued under this Master Professional Services A for approval in accordance with SJRA's procureme ride for all labor, expenses, and materials required to p fic project. Work Orders under this Master Profe for three (3) years from the Effective Date of the Agree December 14, 2026	aster Profession es. The attache xon, LLC, with eframe, and do at time period, crical engineerin neering firm the neurrent project greement will be ent policy. Eac perform electric essional Service
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em No.	Agenda Ite	m		Date
5f	Consider au Services Ag	thorizing the Acti	ng General Manager to execute a Master Professional trical Engineering Services with Burrer Engineering,	12/14/2023
ACKGRO	OUND INFOR	MATION		
Firm	n Name:		Burrer Engineering, Inc.	
Proj	ect:		Electrical Engineering Services	
Тур	e of Services:		Professional Services	
Тур	e of Agreemen	ıt:	Master Professional Services Agreement (Contract No. 23-0065-B)	
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Serv Prot yean SJR Exe allo tech proj the Wor serv issu Ant	lified to perform vices Agreement fessional Service period, will al A from procu- cution of four ws SJRA staff nical expertise ect-specific W Board of Direct the Order will prices for each side ed hereunder for icipated Composi- icipated Composi- source:	m these services of nt with Burrer Eng ces Agreement will llow for termination master Profession to expeditiously of and resources ava ork Orders issued ctors for approval provide for all lab pecific project. W for three (3) years the letion Date:	on an as-needed basis. We recommend executing a Magineering, Inc., for electrical engineering services. The Il allow staff to contract with Burrer Engineering, Inc., on for cause or convenience within that timeframe, and agineering services from other firms in that time po- nal Services Agreements for professional electrical engi- contract with a highly qualified electrical engineering ilable to meet the needs of the SJRA on concurrent proj- under this Master Professional Services Agreement wi in accordance with SJRA's procurement policy. Each oor, expenses, and materials required to perform elect Vork Orders under this Master Professional Services Agreement. December 14, 2026	aster Profession e attached Mass within a three (does not prohi eriod, if desire gineering supp firm that has t ects. Subseque Il be presented h project-speci rical engineeri



em No.	INTO RIVE			Data
5g		thorizing the Acting C reement for Electrica	General Manager to execute a Master Professional I Engineering Services with Kalluri Group, Inc.,	Date 12/14/2023
ACKGRC	OUND INFOR	MATION		
Firn	n Name:		Kalluri Group, Inc.	
Proj	ect:		Electrical Engineering Services	
Тур	e of Services:		Professional Services	
Тур	e of Agreemen	t:	Master Professional Services Agreement (Contract No. 23-0065-C)	
Proj	ect Description	1:		
Serv Prof perio from four staff expo spec Boa Ordo	vices Agreement fessional Servic od, will allow for n procuring elect Master Profes f to expedition ertise and resource fific Work Ord rd of Directors er will provide each specific p	nt with Kalluri Grou ces Agreement will all for termination for cause ctrical engineering set sional Services Agree usly contract with a h urces available to meet lers issued under this for approval in accord for all labor, expense roject. Work Orders	a as-needed basis. We recommend executing a Ma p, Inc., for electrical engineering services. The low staff to contract with Kalluri Group, Inc., within se or convenience within that time frame, and does nervices from other firms in that time period, if desir- ements for professional electrical engineering supp- highly qualified electrical engineering firm that he t the needs of the SJRA on concurrent projects. Sul Master Professional Services Agreement will be dance with SJRA's procurement policy. Each proje es, and materials required to perform electrical eng- under this Master Professional Services Agreement ffective Date of the Agreement.	attached Mast n a three (3) ye of prohibit SJR ed. Execution port allows SJR has the technic bsequent project presented to t ect-specific Wo ineering service
here	icipated Compl	etion Date:	December 14, 2026	nt may be issu
here	icipated Compl	etion Date:	December 14, 2026	nt may be issu
here Anti				nt may be issu
here Anti FRATEG	IC GOAL:	etion Date: Goal 2: Operational E Fo Be Determined		nt may be issu
here Anti IRATEGI UNDING TTACHM	IC GOAL: (SOURCE: 7 IENTS: 1	Goal 2: Operational E Fo Be Determined Master Professional S	Excellence	nt may be issu
here Anti IRATEGI UNDING TTACHM	IC GOAL: (SOURCE: 7	Goal 2: Operational E Fo Be Determined Master Professional S	Excellence	



m No.	Agenda Item		Date
5h	Services Agreemen	ing the Acting General Manager to execute a Master Professional ent for Electrical Engineering Services with Lockwood, Andrews , for all SJRA Divisions.	12/14/2023
ACKGRC	UND INFORMATI	ION	
Firm	n Name:	Lockwood, Andrews and Newnam, Inc.	
Proj	ect:	Electrical Engineering Services	
Тур	e of Services:	Professional Services	
Тур	e of Agreement:	Master Professional Services Agreement (Contract No. 23-0065-D)	
Proj	ect Description:		
qual	neering services, rece ified to perform these	hority. SJRA staff issued a Request for Qualifications for eived/evaluated ten (10) submittals, and selected four (4) firms as e services on an as-needed basis. We recommend executing a Man h Lockwood, Andrews and Newnam, Inc., for electrical engineeri	s the most high aster Profession
qual Serv attac New time that elec engi conc Agro polic perf Serv	neering services, rece ified to perform these rices Agreement with thed Master Profession mam, Inc., within a th frame, and does not time period, if desire trical engineering sup neering firm that has current projects. Subs eement will be presen by. Each project-spe form electrical engineer	eived/evaluated ten (10) submittals, and selected four (4) firms as e services on an as-needed basis. We recommend executing a Ma a Lockwood, Andrews and Newnam, Inc., for electrical engineeri onal Services Agreement will allow staff to contract with Lockwo hree (3) year period, will allow for termination for cause or conver prohibit SJRA from procuring electrical engineering services fro ed. Execution of four Master Professional Services Agreements pport allows SJRA staff to expeditiously contract with a highly que s the technical expertise and resources available to meet the need sequent project-specific Work Orders issued under this Master Prof need to the Board of Directors for approval in accordance with SJR ecific Work Order will provide for all labor, expenses, and matter ing services for each specific project. Work Orders under this Master be issued hereunder for three (3) years from the Effective Date of	s the most high aster Profession ng services. T ood, Andrews a nience within th om other firms s for profession ualified electric s of the SJRA fessional Service A's procureme erials required aster Profession
qual Serv attac New time that elec engi conc Agro polio perf Serv Anti	neering services, rece ified to perform these ices Agreement with thed Master Profession mam, Inc., within a th frame, and does not time period, if desire trical engineering sup neering firm that has current projects. Subs eement will be presen by. Each project-spe orm electrical engineer ices Agreement may cipated Completion I	eived/evaluated ten (10) submittals, and selected four (4) firms as e services on an as-needed basis. We recommend executing a Ma a Lockwood, Andrews and Newnam, Inc., for electrical engineeri onal Services Agreement will allow staff to contract with Lockwo hree (3) year period, will allow for termination for cause or conver prohibit SJRA from procuring electrical engineering services fro ed. Execution of four Master Professional Services Agreements pport allows SJRA staff to expeditiously contract with a highly que s the technical expertise and resources available to meet the need sequent project-specific Work Orders issued under this Master Prof nted to the Board of Directors for approval in accordance with SJR ecific Work Order will provide for all labor, expenses, and mate ering services for each specific project. Work Orders under this Master be issued hereunder for three (3) years from the Effective Date of	s the most high aster Profession ng services. T ood, Andrews a nience within th om other firms s for profession ualified electric s of the SJRA fessional Servic A's procureme erials required aster Profession
qual Serv attac New time that elec engi cond Agra polia perf Serv Anti RATEGI NDING	neering services, rece ified to perform these ices Agreement with thed Master Profession mam, Inc., within a th frame, and does not time period, if desire trical engineering sup neering firm that has current projects. Subs eement will be presen by. Each project-spe orm electrical engineer ices Agreement may cipated Completion I	eived/evaluated ten (10) submittals, and selected four (4) firms are evolves on an as-needed basis. We recommend executing a Mathematical Andrews and Newnam, Inc., for electrical engineering on a Services Agreement will allow staff to contract with Lockwook here (3) year period, will allow for termination for cause or converted prohibit SJRA from procuring electrical engineering services for ed. Execution of four Master Professional Services Agreements popert allows SJRA staff to expeditiously contract with a highly quested to the Board of Directors for approval in accordance with SJR erific Work Order will provide for all labor, expenses, and mathematical evolution of three (3) years from the Effective Date of Date: December 14, 2026	s the most high aster Profession ng services. T ood, Andrews a nience within th om other firms s for profession ualified electric s of the SJRA fessional Servic A's procureme erials required aster Profession



tem No.	Agenda Item		Date
5i	Master Professional Services A Group, Inc., for Construction Divisions.	ng General Manager to execute Amendment No. 2 to Agreement No. 22-0023-A with Civitas Engineering Management and Inspection services for all SJRA	12/14/2023
ACKGRO	UND INFORMATION		
Firm	Name:	Civitas Engineering Group, Inc.	
Туре	e of Services:	Professional Services	
Туре	e of Agreement:	Master Professional Services Agreement (Contract No. 22-0023-A)	
Proje	ect Description:		
enco SJRA	urage highly qualified consulta	r construction inspection services. This amendment ints to provide construction inspection services for rds. Amendment No. 1 captured a re-assignment of th	SJRA and alig
Agre	ement Expiration Date:	May 26, 2025	
TRATEGI	C GOAL: Goal 2: Operation	al Excellence	
UNDING S	SOURCE: TBD		
TTACHM			
RECOMME	ENDED ACTION		
		ager to execute Amendment No. 2 to Master Profe ivitas Engineering Group, Inc., for Construction M	
	ection Services for all SJRA Div		ul



Item No.	Agenda Item		Date
5j	Master Professional Services	ing General Manager to execute Amendment No. 2 to Agreement No. 22-0023-B with Baxter & Woodman, ement and Inspection Services for all SJRA Divisions.	12/14/2023
BACKGRO	UND INFORMATION		
Firm	Name:	Baxter & Woodman, Inc.	
Туре	of Services:	Professional Services	
	e of Agreement:	Master Professional Services Agreement (Contract No. 22-0023-B)	
On contract of the special of the sp	nal Technical Services Departm pensation for travel expenses w les in the area it is typical for fically for construction inspect nse of up to \$60.00 per day f urage highly qualified consult	essional construction management and inspection services agreement staff. SJRA's current professional services agreement vithin Harris or Montgomery counties. In discussion we the owner to allow consultants to expense mileage, or ion services. This proposed Amendment No. 2 allows for construction inspection services. This amendment tants to provide construction inspection services for lards. Amendment No. 1 captured a re-assignment of the services and the services and the services and the services are assignment of the services.	ent does not allo vith other simila a vehicle charg or a daily vehic will continue to SJRA and alig
Agre	ement Expiration Date:	May 26, 2025	
STRATEGI FUNDING S	SOURCE: TBD		
ATTACHM RECOMME	ENTS: Amendment No.	2	
Auth Agre	orize the Acting General Ma	nager to execute Amendment No. 2 to Master Profe axter & Woodman, Inc., for Construction Managemen	



Item No.	Agenda Item		Date
5k	Master Professional	the Acting General Manager to execute Amendment No. 1 to Services Agreement No. 22-0023-C with Garver, LLC, for ment and Inspection Services for all SJRA Divisions.	12/14/2023
BACKGR	ROUND INFORMATION	N	
Fi	rm Name:	Garver, LLC	
Ту	ype of Services:	Professional Services	
Ту	ppe of Agreement:	Master Professional Services Agreement (Contract No. 22-0023-C)	
Pr	roject Description:		
in co en sp ex en	ternal Technical Services I ompensation for travel exp tities in the area, it is typi ecifically for construction pense of up to \$60.00 pe	es professional construction management and inspection serv Department staff. SJRA's current professional services agreeme eenses within Harris or Montgomery counties. In discussion v ical for the owner to allow consultants to expense mileage, or inspection services. This proposed Amendment No. 1 allows f er day for construction inspection services. This amendment consultants to provide construction inspection services for ry standards.	ent does not allow with other similar a vehicle charge or a daily vehicle will continue to
A	greement Expiration Date:	May 26, 2025	
		Dperational Excellence	
	G SOURCE: TBD	· Xt 1	
ATTACH	IMENTS: Amendme MENDED ACTION	ent No. I	
Ag		eral Manager to execute Amendment No. 1 to Master Profection With Garver, LLC, for Construction Management and Inspection	



em No.	Agenda Item		Date
51	Consider authorizing the Acting General Manager to execute Work Order No. 5 for Professional Communications Services for all SJRA Divisions.		12/14/2023
ACKGRO	UND INFORMATION		
Firm	Name:	Glass House Strategy	
Proje	ct:	Professional Communications Services	
Туре	of Services:	Professional Public Communications Consulting Services	
Туре	of Agreement:	Work Order No. 5 (Contract No. 21-0035)	
Proje	ct Description:		
exten mail	sion of the existing SJRA l	onsulting services as required to support SJRA programs an Public Communications Department to provide educational m 1 end users as recommended by the Texas Legislature \$ 2023.	aterials for dire
Antic	ipated Completion Date:	August 31, 2024	

STRATEGIC GOAL: Goal 5: Effective Stakeholder Communications

FUNDING SOURCE: Public Communications Budget

ATTACHMENTS: Work Order No. 5

RECOMMENDED ACTION

Consider authorizing the Acting General Manager to execute Work Order No. 5 for Professional Communications Services for all SJRA Divisions.



Item No.	Agenda Item		Date
5m	Consider authorizing the Acting General Manager to execute a construction contract for the Harper's Landing Water Line in The Woodlands.		12/14/2023
BACKGRC	DUND INFORMATION		
Firn	n Name:	STI Concrete, LLC, dba Trilogy	
Proj	ject:	Harper's Landing Water Line	
Тур	e of Services:	Construction Services	
Тур	e of Agreement:	Minor Construction Services Agreement (Contract No. 23-0024-A)	
Proj	ject Description:		
Cen 7), c the r wate Bou syste	ter Parkway/Harper's Landing Boulevard only one potable water line exists to delive need to shut off this line, Harper's Landi er line is proposed to be installed alor	· · · ·	k No. 7 (EST No. d. In the event of A 12-inch potable Harper's Landing
Hig	hest Ranked Offeror / Proposed Cost: ond Ranked Offeror / Proposed Cost:	STI Concrete, LLC, dba Trilogy / \$238,6	512.00 LLC /
Thir	rd Ranked Offeror / Proposed Cost:	D6 Construction, LLC / \$288,828.26	
Eng	ineer:	SJRA Technical Services Department	
Prop	posal Amount:	\$238,612.00	
Eng	ineer's Estimate:	\$253,000.00	
Con	tract Days:	150 Days	
UNDING TTACHN	IC GOAL:Goal 2: Operational ExcelSOURCE:R&R FundIENTS:Map, Summary, Proposal IENDED ACTION		
Aut	horize the Acting General Manager to	execute a construction contract in an amou	nt not to exceed

\$238,612.00 with STI Concrete, LLC, dba Trilogy, for Harper's Landing Water Line in The Woodlands, and contract modifications up to the amount approved per the Purchasing Policy.



Item No.	Agenda Item		Date
5n	Consider authorizing the Acting Gene	eral Manager to execute a Professional No. 1 for preliminary design services for odlands.	12/14/2023
BACKGRO	UND INFORMATION		
Firm	Name:	Halff Associates, Inc.	
Proje	ect:	Elevated Storage Tank No. 6	
Туре	e of Services:	Professional Services	
Туре	e of Agreement:	Professional Services Work Order Agreement (Contract No. 23-0030-A)	
Proje	ect Description:		
to m stora Fore Secti for a unde the v right	teet Texas Commission on Environmental age tank (EST) is proposed for a site owned st Drive to the north, the Lauravale right-o ion 73 to the southwest. The proposed site future water well, a building for controls a erground electrical. The elevated storage tan vest side of the Lauravale right-of-way. An	e is a need for additional elevated storage cap l Quality (TCEQ) requirements. Therefore by SJRA bounded by Egypt Lane to the non f way (road never constructed) to the east, a will include a 1 MG composite elevated st and a generator, associated on-site water and hk piping will connect to an existing 16-incl access driveway will need to be constructed h Forest Drive. Work includes labor requ te Tank No. 6.	, a new elevated thwest, Research and Alden Bridge orage tank, a site l storm lines, and a water line along on the Lauravale
Key	Deliverable(s):	Due Date(s):	
	ft PER al PER and 30% Design Drawings	120 calendar days after NTP 155 calendar days after NTP	
Туре	e of Compensation/Amount:	Lump Sum with Not-to-Exceed/\$486,201 Cost Plus Multiplier with Not-to-Exceed/	
Tota	l Amount:	\$581,687.00	
Cons	struction Cost:	\$8,200,000.00 (Est.)	
Anti	cipated Completion Date:	May 20, 2024	
STRATEGI	C GOAL: Goal 2: Operational Exceller	nce	
FUNDING S	SOURCE: R&R Fund		
	ENTS: Map, Professional Services Agree	ment and Work Order No. 1, Scope, Level of	t Effort, Schedule
NECOMM			

Authorize the Acting General Manager to execute a Professional Services Agreement and Work Order No. 1 in an amount not to exceed \$581,687.00 with Halff Associates, Inc., for preliminary design services for Elevated Storage Tank No. 6 in The Woodlands.



<u>No.</u> 50	Agenda Item Consider authorizing the Acting General for Siphon 7 Improvements Phase 2 in H	Manager to execute a construction contract ighlands.	Date 12/14/2023
KGROI	UND INFORMATION		
Firm	Name:	RES Gulf Coast, LLC dba LECON, Inc.	
Proje	ct:	Siphon 7 Improvements Phase 2	
Туре	of Services:	Construction Services	
Туре	of Agreement:	Major Construction Services Agreement (Contract No. 22-0036-A)	
Proje	ct Description:		
to fou SJRA Impro	Main Canal thereby encompassing the ovements Phase 1 included the removal of	ROW) width on the west side where the roa original Siphon 7 structure. Completed in f a portion of the original headwall struct	dway crosses the 2019, Siphon ures and existing
to fou SJRA Impro sipho impro remai under remo of the	ar lanes. This expanded the right-of-way (I A Main Canal thereby encompassing the ovements Phase 1 included the removal of n pipes as well as construction of a tempora ovements within the easement. During the ining original Siphon 7 structure within the meath FM 2100 for SJRA. The scope val/abandonment of the temporary bypass p	ROW) width on the west side where the roa original Siphon 7 structure. Completed in	dway crosses th 2019, Siphon ures and existin etion of TxDOT' ctor removed th rete box culvert project include and abandonmer
to fou SJRA Impro sipho impro remai under remo of the the no	ar lanes. This expanded the right-of-way (I Main Canal thereby encompassing the ovements Phase 1 included the removal of pipes as well as construction of a tempora ovements within the easement. During the ining original Siphon 7 structure within the meath FM 2100 for SJRA. The scope val/abandonment of the temporary bypass pipes within the TxDO	ROW) width on the west side where the roa original Siphon 7 structure. Completed in of a portion of the original headwall struct ary bypass system to be utilized until complete e road widening project, TxDOT's contrac- ne ROW and installed two 4-ft x 8-ft conc- of the Siphon 7 Improvements Phase 2 bipes within SJRA's easement, grout filling a DT ROW, and regrading of the SJRA canal 2 / October 20, 2023 RES Gulf Coast, LLC, dba LECON	dway crosses th 2019, Siphon ures and existin etion of TxDOT' ctor removed th rete box culvert project include and abandonmen to direct flow to
to fou SJRA Impro sipho impro remai under remo of the the no No. P Highe	ar lanes. This expanded the right-of-way (I A Main Canal thereby encompassing the ovements Phase 1 included the removal of n pipes as well as construction of a tempora ovements within the easement. During the ining original Siphon 7 structure within the rneath FM 2100 for SJRA. The scope val/abandonment of the temporary bypass pipes te temporary bypass pipes within the TxDC ewly constructed culverts.	ROW) width on the west side where the roa original Siphon 7 structure. Completed in of a portion of the original headwall struct ary bypass system to be utilized until complete e road widening project, TxDOT's contrac- ne ROW and installed two 4-ft x 8-ft conc- of the Siphon 7 Improvements Phase 2 pipes within SJRA's easement, grout filling a DT ROW, and regrading of the SJRA canal 2 / October 20, 2023	dway crosses th 2019, Siphon ures and existin etion of TxDOT ⁷ ctor removed th rete box culvert project include and abandonmer to direct flow t
to fou SJRA Impro sipho impro remai under remo of the the no No. P Highe	ar lanes. This expanded the right-of-way (I Main Canal thereby encompassing the ovements Phase 1 included the removal of n pipes as well as construction of a tempora- ovements within the easement. During the ining original Siphon 7 structure within the rneath FM 2100 for SJRA. The scope val/abandonment of the temporary bypass pipes temporary bypass pipes within the TxDC ewly constructed culverts. Proposals Received/Proposal Receipt Date: est Ranked Offeror / Proposed Cost: and Ranked Offeror / Proposed Cost:	ROW) width on the west side where the roa original Siphon 7 structure. Completed in of a portion of the original headwall struct ary bypass system to be utilized until complete e road widening project, TxDOT's contrac- ne ROW and installed two 4-ft x 8-ft conc of the Siphon 7 Improvements Phase 2 oppes within SJRA's easement, grout filling a DT ROW, and regrading of the SJRA canal 2 / October 20, 2023 RES Gulf Coast, LLC, dba LECON \$722,650.00	dway crosses th 2019, Siphon ' ures and existing etion of TxDOT' ctor removed the rete box culvert project include and abandonmen to direct flow to
to fou SJRA Impro sipho impro remai under remo of the the no No. P Higho Secon Engin	ar lanes. This expanded the right-of-way (I Main Canal thereby encompassing the ovements Phase 1 included the removal of n pipes as well as construction of a tempora- ovements within the easement. During the ining original Siphon 7 structure within the rneath FM 2100 for SJRA. The scope val/abandonment of the temporary bypass pipes temporary bypass pipes within the TxDC ewly constructed culverts. Proposals Received/Proposal Receipt Date: est Ranked Offeror / Proposed Cost: and Ranked Offeror / Proposed Cost:	ROW) width on the west side where the roa original Siphon 7 structure. Completed in of a portion of the original headwall struct ary bypass system to be utilized until complete e road widening project, TxDOT's contrac- ne ROW and installed two 4-ft x 8-ft conc- of the Siphon 7 Improvements Phase 2 bipes within SJRA's easement, grout filling a DT ROW, and regrading of the SJRA canal 2 / October 20, 2023 RES Gulf Coast, LLC, dba LECON \$722,650.00 R&T Ellis Excavating, Inc. / \$865,601.00	dway crosses th 2019, Siphon ures and existin etion of TxDOT' ctor removed th rete box culvert project include and abandonmen to direct flow to
to fou SJRA Impro sipho impro remai under remo of the the no No. P Highe Secon Engin Propo	ar lanes. This expanded the right-of-way (I Main Canal thereby encompassing the ovements Phase 1 included the removal of n pipes as well as construction of a tempora- ovements within the easement. During the ining original Siphon 7 structure within the remeath FM 2100 for SJRA. The scope val/abandonment of the temporary bypass pipe temporary bypass pipes within the TxDC ewly constructed culverts. Proposals Received/Proposal Receipt Date: est Ranked Offeror / Proposed Cost: and Ranked Offeror / Proposed Cost: meer:	ROW) width on the west side where the roa original Siphon 7 structure. Completed in of a portion of the original headwall struct ary bypass system to be utilized until complete e road widening project, TxDOT's contrac- ne ROW and installed two 4-ft x 8-ft conc- of the Siphon 7 Improvements Phase 2 bipes within SJRA's easement, grout filling a DT ROW, and regrading of the SJRA canal 2 / October 20, 2023 RES Gulf Coast, LLC, dba LECON \$722,650.00 R&T Ellis Excavating, Inc. / \$865,601.00 Texas Water Engineering, PLLC	dway crosses the 2019, Siphon 7 ures and existing etion of TxDOT' ctor removed the rete box culvert project include and abandonmen to direct flow to

FUNDING SOURCE:	R&R		
ATTACHMENTS:	Map, Summary, Proposal Form, Agreement		
RECOMMENDED ACTION			

Authorize the Acting General Manager to execute a construction contract in the amount of \$722,650.00 with RES Gulf Coast, LLF, dba LECON, Inc., for Siphon 7 Improvements Phase 2 in Highlands, and contract modifications up to the amount approved per the Purchasing Policy.



Item No.	Agenda Item		Date
5p	8		12/14/2023
BACKGRO	UND INFORMATION		
Firm	Name:	Baxter and Woodman, Inc.	
Proje	ect:	Siphon 7 Improvements Phase 2	
Туре	e of Services:	Professional Services	
Туре	e of Agreement:	Professional Services Agreement (Contract No. 22-0023-B)	
Proje	ect Description:		
bypa the T SJRA SJRA inspe	ss pipes within SJRA's easement, a ExDOT ROW, and regrading of the A Technical Services Department A's construction projects, but due to ection services are required. This co	nts Phase 2 project includes removal/abandonment grout filling and abandonment of the temporary by e SJRA canal to direct flow to the newly construct strives to perform the required construction inspe o the ongoing shortage of a SJRA construction insp ontract includes all required inspection services to the Highlands Siphon 7 Improvements Phase 2 Pro-	pass pipes within ted culverts. The ction services on bector, consultant augment SJRA's
Key	Deliverable(s):	Due Date(s):	
·	ection Reports y Log	Updated in Procore within 24 hours Maintained daily within Procore	
Туре	of Compensation/Amount:	Cost Plus Multiplier with Not-to-Exceed/	\$85,038.00
Total	Amount:	\$85,038.00	
Cons	struction Cost:	\$772,650.00 (Est.)	
Antio	cipated Completion Date:	June 8, 2024	
STRATEGI	1	Excellence	
FUNDING S			
ATTACHM	ENTS: Map, Work Order No ENDED ACTION	o. 2, Scope, Level of Effort, Schedule	
		to execute Work Order No. 2 in an amount not to ex	xceed \$85,038,00
with		struction Inspection Services for Siphon 7 Improve	



tem No.	Agenda Item		Date
5q		eneral Manager to execute a Professional lo. 1 for preliminary design services for Lake or Replacement Project in Highlands.	12/14/2023
ACKGRO	UND INFORMATION		
Firm	n Name:	Mbroh Engineering, Inc.	
Proje	ect:	LHPS Pump and Motor Replacement	
Туре	e of Services:	Professional Services	
Type of Agreement:		Professional Services Work Order Agreement (Contract No. 23-0054-A)	
from servi will over at th locat cons Lake of th	a medium voltage 2,400-volt service. The a medium voltage 2,400-volt service. The ice to allow for ease of maintenance on the consist of the preliminary design for the head crane, installation of new generator e SJRA Lake Houston Pump Station. All ted in the switchgear room of the Rest truction. Work shall include all labor and e Houston Pump Station pump and motor	inue to rehabilitate them is limited. The existin The SJRA desires to transition the pump stat e electrical components of the pump station. T e replacement of the four existing pumps and r, new 480-volt power distribution system, an l future electrical equipment associated with t emote Operations Center (ROC), which is d materials required to perform preliminary de replacement. This project will ensure the lon vers raw water to municipal and industrial	ion to a 480-volt he current project motors, existing d HVAC located he pumps will be currently under esign services for g-term reliability
Key	Deliverable(s):	Due Date(s):	
	ft PER al PER and 30% Design Drawings	149 calendar days after NTP 165 calendar days after NTP	
Туре	e of Compensation/Amount:	Lump Sum with Not-to-Exceed/\$439,842	.00
Tota	l Amount:	\$439,842.00	
Cons	struction Cost:	\$11,500,000 (est.)	
Anti	cipated Completion Date:	May 30, 2024	
	C GOAL: Goal 2: Operational Excel	lence	
	SOURCE: R&R Fund		
	ENTS: Map, Professional Services Agree	eement and Work Order No. 1, Scope, Level of	t Ettort, Schedule

RECOMMENDED ACTION

Authorize the Acting General Manager to execute a Professional Services Agreement and Work Order No. 1 in an amount not to exceed \$439,842.00 with Mbroh Engineering, Inc., for preliminary design services for Lake Houston Pump Station Pump and Motor Replacement Project in Highlands.



Item No.	Agenda Item	Date
6a	Consider authorizing the Acting General Manager to negotiate and execute a Project Partnership Agreement with the United States Army Corps of Engineers related to the Bear Branch Modification Project.	12/14/2023

BACKGROUND INFORMATION

In April 2022, SJRA engaged Congressman Crenshaw's office in consideration of the Bear Branch Dam Service Spillway and Soil Cement Replacement Project. The Project was submitted on behalf of SJRA and The Woodlands Water Agency (WWA) for the Environmental Infrastructure (EI) category of Community Project Funding with the United States Army Corps of Engineers (USACE).

SJRA is currently coordinating with USACE on the Project Partnership Agreement, which not only finalizes the funding agreement between SJRA and USACE but memorializes a new project partnership between the two organizations. By authorizing the Acting General Manager to negotiate and execute the Project Partnership Agreement, SJRA will be eligible to receive up to \$3,250,000 in reimbursements through federal funds from USACE for the Bear Branch Modification Project.

FUNDING SOURCE: USACE and Local Match

ATTACHMENTS: Project Partnership Agreement

RECOMMENDED ACTION

Authorize the Acting General Manager to negotiate and execute a Project Partnership Agreement with the United States Army Corps of Engineers related to the Bear Branch Modification Project.



	eneral Manager to negotiate and execute a Work Order No. 1 for the Bear Branch Dam placement Project in The Woodlands.	12/14/2023
Name:		
	Schnabel Engineering, LLC.	
ct:	Bear Branch Dam Soil Cement and Service Spillway Replacement Project (Bear Branch Modification Project)	
of Services:	Professional Services	
of Agreement:	Professional Services Work Order Agreen (Contract No. 23-0029-A)	nent
d and maintained by SJRA. Bear Branc ertain areas of the structure that have co service life requiring major mainten vay/plunge pool need to be replaced. 7 ct plan. With federal funding now sec neers (USACE), SJRA has selected Sch oil cement armoring system and the serv ement (PSA) will allow SJRA to exect gh construction phase services. Work O	h Dam was constructed in 1983, and since its considerable surface deterioration, erosion and an ance. Both the soil cement armoring system This project is identified in the Bear Branch bured for this project through the United State nabel Engineering, LLC. to design the replace trice spillway at the Bear Branch Dam. The Profestute multiple work orders with Schnabel from rder No. 1 under this PSA will be for prelimination.	construction there re nearing the end and the service Division 10-year s Army Corps of ment solution for ressional Services n design services
Deliverable(s):	Due Date(s):	
t PER l PER and 30% Design Drawings	120 calendar days after NTP 170 calendar days after NTP	
of Compensation/Amount:		
Amount:	\$140,766.07	
truction Cost:	\$4,200,000.00 (Est.)	
ipated Completion Date:	July 5, 2024	
	llence	
	reement and Work Order No. 1, Scope, Level of	t Ettort, Schedule
	rational and avaguta a Drafassianal Sarvissa A ar	amont and Warl-
	of Services: of Agreement: et Description: Bear Branch Dam and reservoir are a pa d and maintained by SJRA. Bear Brance ortain areas of the structure that have co service life requiring major mainten /ay/plunge pool need to be replaced. 7 et plan. With federal funding now see neers (USACE), SJRA has selected Sch oil cement armoring system and the serv ement (PSA) will allow SJRA to exect gh construction phase services. Work O e Bear Branch Dam Soil Cement and S Deliverable(s): t PER I PER and 30% Design Drawings of Compensation/Amount: Amount: truction Cost: ipated Completion Date: C GOAL: Goal 2: Operational Exce OURCE: USACE and Local Match ENTS: Map, Professional Services Agr NDED ACTION orize the Acting General Manager to neg	Replacement Project (Bear Branch Modif of Services: Professional Services of Agreement: Professional Services Work Order Agreer (Contract No. 23-0029-A) et Description: Bear Branch Dam and reservoir are a part of the stormwater drainage system in The W d and maintained by SJRA. Bear Branch Dam was constructed in 1983, and since its contrain areas of the structure that have considerable surface deterioration, erosion and ar service life requiring major maintenance. Both the soil cement armoring system ray/plunge pool need to be replaced. This project is identified in the Bear Branch et plan. With federal funding now secured for this project through the United State teers (USACE), SJRA has selected Schnabel Engineering, LLC. to design the replace bil cement armoring system and the service spillway at the Bear Branch Dam. The Prof ment (PSA) will allow SJRA to execute multiple work orders with Schnabel fron gh construction phase services. Work Order No. 1 under this PSA will be for preliminar e Bear Branch Dam Soil Cement and Service Spillway Replacement Project. Deliverable(s): Due Date(s): t PER 120 calendar days after NTP of Compensation/Amount: Lump Sum with Not-to-Exceed/\$127,384 Cost Plus Multiplier with Not-to-Exceed/\$ Amount: s140,766.07 \$ \$4,200,000.00 (Est.) ipated Completion Date: July 5, 2024 CGOAL: Goal 2: Operational Excellence OURCE: USACE and Local Match

Dam Soil Cement and Service Spillway Replacement Project in The Woodlands.